

Cancellation/Missed Appointment Policy

Not showing up for a scheduled appointment inconveniences our office and other patients. If it is necessary to cancel your scheduled appointment, we require that you provide **24 hour** notice of the cancellation. Early cancellation will allow another patient the opportunity to receive an appointment in a timely manner.

Failure to cancel at least **24 hours** prior to a scheduled appointment will be considered a missed appointment. Missed appointment charges will not be billed to insurance, but directly to the patient.

1. As a courtesy, there will be no charge for one missed appointment within a calendar year.
2. Should there be a second missed appointment, there will be a **\$50** missed appointment fee.
3. In the event of a third missed appointment, you will be billed for the cost of a complete comprehensive dental exam. Smile Stop Dental of Southwest Tulsa reserves the right to dismiss any patient with multiple missed appointments.

Patient or Guardian Signature

Date

Patient's Printed Name